

**Millgrove School Foundation**  
**AGM Meeting Minutes**  
**September 27, 2022**  
**6:30 pm**  
**Millgrove School - Library**

In Attendance:

1. Call to Order
  - 1.1. Time: 6:37 pm
2. Introductions - Allison Chuey, Linda Madge, Pam Pirie, Sharri Van Buul, Kristine Giurisssevich, Joella Anderson, Tracy Park, Cynthia Builer and Kyla Ferris
3. Membership Forms - Allison - reminded to send in signed forms if not done already.
4. Volunteer Forms - Allison - If you are interested in volunteering in the school with the foundation or even field trips please take a volunteer form. You require a criminal record check as per Parkland School Division rules.
5. Pam Pirie - new librarian to the school. Talked about the importance of volunteering in the school and how it affects your children. Talked about the new books she's bringing in, the tinker lab and what the kids are learning. Kids this week were having to figure out how to build bridges out of popsicle sticks, rubber bands, plastic cups and other misc. Items. Had pictures and examples to go off of but also could use their imagination. Amazing to see what the kids came up with. Pam also talked about what some of the fundraising money goes towards in terms of the library...updating the book collection (we have some outdated resources) as well as new displays, shelving, etc.
6. Explanation of Millgrove School Community Foundation, the positions and voting process
  - a. The Foundation is a group of volunteers that organize and run the fundraising efforts, hot lunch program, milk program and a few events in the school.
    - i. President - chairs meetings, coordinates programs, and works with the principal.
    - ii. Vice President - assists President, chairs meetings if President is unable to.
    - iii. Treasurer - takes care of all the financial aspects of the foundation.
    - iv. Secretary - takes minutes at meetings.
    - v. Hot Lunch Coordinator - books vendors, sets up hot lunch site, and organizes volunteers.
    - vi. Milk Coordinator - orders milk, and organizes volunteers.

- vii. Fundraising Coordinator - works with the President to organize fundraisers, books vendors for fundraising, works with a team of volunteers to distribute items.

People can nominate others or themselves for any of the positions. The nominee can either accept or decline the nomination. Once the nominations have been closed we ask that the nominees please say a few words, how long they have been at the school, if they have kids at the school, why they would be interested in the position. Once the nominees have all spoken we will vote.

- 7. Hot Lunch Coordinator: No one stepped forward. Still looking
- 8. Milk Coordinator: Sharri Van Bul volunteered
- 9. Fundraiser Coordinator: Kyla Ferris volunteered and Jamie Stewart-Normand volunteered
- 10. Nominations for Secretary: Kristine Giurissevich nominated herself.
- 11. Vote for Secretary: Kristine Giurissevich is secretary by acclamation
- 12. Nominations for Treasurer: Allison Chuey nominated Joella Anderson. Joella accepted the nomination.
- 13. Vote for Treasurer: Joella Anderson is treasurer by acclamation
- 14. Nominations for Vice President: Jackie Christensen nominated by Allison Chuey. Jackie accepted by text message.
- 15. Vote for Vice President: Jackie Christensen is vice president by acclamation.
- 16. Nominations for President: Joella Anderson nominated Allison Chuey. Allison accepted the nomination.
- 17. Vote for President: Allison Chuey is president by acclamation.
- 18. New Business:
  - a. Allison - Hot lunch and milk sales starting Sept 21 to 28, 2022. We are going back to milk tickets this year. Anyone with green milk tickets left can still use them. First milk services start Oct 4 and hot lunch starts October 6. Sales will be monthly as per last year.  
The school will send out an e-mail reminder each month. Will also remind of sales dates on school facebook and school website.

- b. Allison - The foundation applied for a casino fundraiser before Covid started. Allison was advised that April/May/June is our quarter for our casino fundraiser. Should find out in November of the actual date and amount of volunteers required.
- c. Allison - School foundation is working with the school division to install Gaga Pits in the school yard. Brookwood school currently has a couple installed.
- d. Allison - Next meeting in October to discuss fundraising ideas for new school year. Last year we did Little Caesars, Calahoo Meats, Happy Hippo & Gift Cards. Will discuss more fundraising ideas in October meeting.  
Kyla Ferris - movie night in the gym/talent show/art show (something to bring people together)  
Pam - poetry night/paint night
- e. Allison - Thoughts on combining the Foundation & Council Meetings going forward. Foundation meets monthly except for December and Council is every other month. Greystone currently does them together. We might get more people out.  
Everyone on board.

19. Next Meeting Date: October (exact date to tbd)

20. Door prize draws:

19.1. General door prizes for all in attendance

19.1.1. \$10 Shoppers card: Kyla Ferris

19.1.2. \$15 Tim Hortons card: Kristine Giurissevich

19.1.3. \$25 Amazon card: Joella Anderson

19.1.4. (3 sets) Spruce Grove Saints tickets: Tracy Park, Sharri Van Buul & Cynthia Builer

19.2. Nominee door prizes

19.2.1. (1 set) Spruce Grove Saints tickets: Joella Anderson

19.2.2. \$50 Ultimate Dining card: Kristine Giurissevich

19.2.3. \$100 Happy to Say Thanks card: Kyla Ferris

21. Meeting Adjourned

20.1. Time: 7:11 pm

2021/2022 Positions

President - Allison Chuey

Vice President - Jackie Christensen

Treasurer - Joella Anderson

Secretary - Denise Liviniuk