

Millgrove School Foundation
AGM Meeting Minutes
September 14, 2021
6:30 pm
Online via Google Meet

In Attendance: Allison Chuey, Jackie Christensen, Dayla Cocherane, Denise Liviniuk, Melissa Halliday-Ostash, Vanessa Blouin, Allison Despas, Linda Madge, Joella Andersen, Darla Hallman, Jody Bergey

1. Call to Order
 - 1.1. Time: 6:33 pm
2. Introductions - Everyone in attendance introduced themselves.
3. Membership Forms - Allison reminded to send in signed forms if not done already.
4. June 2021 Meeting Minutes
 - 5.1. Motioned: Jackie
 - 5.2. Second: Dayla
5. Explanation of Millgrove School Community Foundation, the positions and voting process
 - a. The Foundation is a group of volunteers that organize and run the fundraising efforts, hot lunch program, milk program and a few events in the school.
 - i. President - chairs meetings, coordinates programs, and works with the principal.
 - ii. Vice President - assists President, chairs meetings if President is unable to.
 - iii. Treasurer - takes care of all the financial aspects of the foundation.
 - iv. Secretary - takes minutes at meetings.
 - v. Hot Lunch Coordinator - books vendors, sets up hot lunch site, and organizes volunteers.
 - vi. Milk Coordinator - orders milk, and organizes volunteers.
 - vii. Fundraising Coordinator - works with the President to organize fundraisers, books vendors for fundraising, works with a team of volunteers to distribute items.

People can nominate others or themselves for any of the positions. The nominee can either accept or decline the nomination. Once the nominations have been closed we ask that the nominees please say a few words, how long they have been at the school, if they have kids at the school, why they would be interested in the position. Once the nominees have all spoken we will vote.

6. Hot Lunch Coordinator: Dayla Cocherane volunteered
7. Milk Coordinator: Denise Liviniuk & Vanessa Blouin volunteered
8. Fundraiser Coordinator: Jamie Stewart-Normand volunteered
9. Nominations for Secretary: Allison Chuey nominated Denise Liviniuk, Denise accepted nomination.
10. Vote for Secretary: Denise Liviniuk is Secretary by acclamation.
11. Nominations for Treasurer: Allison Chuey nominated Joella Anderson & Vanessa Blouin, Joella & Vanessa accepted nominations.
12. Vote for Treasurer: By a vote of 6 for Joella and 5 for Vanessa, Joella Anderson is Treasurer.
13. Nominations for Vice President: Allison Chuey nominated Jackie Christensen, Jackie accepted nomination.
14. Vote for Vice President: Jackie Christensen is Vice President by acclamation.
15. Nominations for President: Jackie Christensen nominated Allison Chuey, Allison accepted nomination.
16. Vote for President: Allison Chuey is President by acclamation.
17. New Business: Hot lunch and milk sales starting Sept 20th to 26th, 2021. First hot lunch and milk services to start October 1st, 2021. Sales will be monthly as per last year. Allison to send information on who can volunteer to Denise & Dayla. School to send out e-mail reminder instead of paper copies each month after one paper reminder for the start of the program. Will also remind of sales dates on school facebook and school website. Allison was advised that 2023-2024 possible timeline but could be longer for when the school can get a casino for fundraising due to closures from Covid 19. School foundation is writing a cheque for school library for \$1000.00 to purchase new books. Next meeting in October to discuss fundraising ideas for new school year, wanting to do Little Caesars and Gift Cards again. Darla has ideas of a tea company (Sipology) and tupperware for fundraising at 40% back and will send the information to Allison via foundation e-mail. Jackie mentioned doing bath bomb fundraiser again as some have advised her that they missed that fundraiser from previous years. Will discuss more fundraising ideas in October meeting.
18. Next Meeting Date: October 12th, 2021 tentative next meeting date, to be confirmed by Allison Chuey and Linda Madge.

19. Door prize draws:

19.1. General door prizes for all in attendance

19.1.1. \$10 Shoppers card: Jackie

19.1.2. \$15 Starbucks card: Allison

19.1.3. \$25 VISA card: Jody

19.2. Nominee door prizes

19.2.1. \$50 VISA card: Dayla

19.2.2. \$100 VISA card: Denise

20. Meeting Adjourned

20.1. Time: 6:57 pm

2021/2022 Positions

President - Allison Chuey

Vice President - Jackie Christensen

Treasurer - Joella Anderson

Secretary - Denise Liviniuk