

Millgrove School Foundation
AGM Meeting Minutes
September 28, 2023
6:30 pm
Millgrove School - Library

In Attendance:

1. Call to Order
 - 1.1. Time: 7:24pm

2. Introductions -

Jackie Christensen	Micah Deboer
Char Pardely	Lesley Cameron
Joella Anderson	Michael Cherry
Anna-Marie Jackson	Melissa Halliday-Ostash
Lorrie Marler	Elizabeth Lavender
Allison Chuey	Mike Bujold
Kristine Giurissevich	Paul Baker
Bernice Baker	

3. Volunteer Forms - (Allison): If you are interested in volunteering in the school with the foundation, classrooms, etc and it will total more than 10 hours you require a volunteer form. You require a criminal record check as per Parkland School Division rules.

4. Explanation of Millgrove School Community Foundation, the positions and voting process
 - a. The Foundation is a group of volunteers that runs the hot lunch and milk programs as well as the fundraisers that provide money for items and occasions including playground upgrades, tech for classes like Chromebooks, library books and year end hot dog lunch.
 - i. President - chairs meetings, coordinates programs, and works with the principal.
 - ii. Vice President - assists President, chairs meetings if President is unable to.
 - iii. Treasurer - takes care of all the financial aspects of the foundation.
 - iv. Secretary - takes minutes at meetings.
 - v. Hot Lunch Coordinator - books vendors, sets up hot lunch site, and organizes volunteers.
 - vi. Milk Coordinator - orders milk, and organizes volunteers.
 - vii. Fundraising Coordinator - works with the President to organize fundraisers, books vendors for fundraising, works with a team of volunteers to distribute items.

People can nominate others or themselves for any of the positions. The nominee can either accept or decline the nomination. Once the nominations have been closed we ask that the nominees please say a few words, how long they have been at the school, if they have kids at the school, why they would be interested in the position. Once the nominees have all spoken we will vote.

5. Hot Lunch Coordinator: Kayla Repetowski has taken on the role
6. Milk Coordinator: Role still open
7. Fundraiser Coordinator: Jamie Stewart-Normand has taken on the role
8. Nominations for Secretary: Char Pardely nominates Kristine Giurissevich
9. Vote for Secretary: Kristine Giurissevich carried through acclamation
10. Nominations for Treasurer: Allison Chuey nominates Joella Anderson
11. Vote for Treasurer: Joella Anderson carried through acclamation
12. Nominations for Vice President: Allison Chuey nominates Melissa Halliday-Ostash
13. Vote for Vice President: Melissa Halliday-Ostash vote carried through acclamation
14. Nominations for a president: Jackie Christensen nominates Alison Chuey
15. Vote for President: Allison Chuey vote carried through acclamation
16. New Business:
 - a. Hot Lunch & Milk (Allison)
 - i. Hot lunch sales open up again Oct 18-25. Hot lunch will remain on a monthly ordering rotation.
 - ii. Milk ticket sales open up again Dec 13-20. The reason we moved milk ticket sales to every 3 months is to cut down on admin time, as well as the time for sorting and distributing milk tickets. The cost of the milk tickets

also went up from \$10 to \$11 a sheet. The cost of milk went up and with the old price we would have been losing money on chocolate milk. The hot lunch and milk funds are small and do. It go towards fundraising.

- b. Gaga Pits (Allison)
 - i. They are ready to be installed but they had to wait until the park was moved. Hopefully we will see them soon.
 - c. ChromeBooks (Allison)
 - i. The foundation purchased 25 Chromebooks at the end of last school year for the school.
 - d. Fundraising (Allison)
 - i. Next meeting in October to discuss fundraising ideas for the new school year. Last year we did Little Caesars, Calahoo Meats, Happy Hippo, Choco-licious & Gift Cards. We currently have Little Caesars and Calahoo Meats booked for the fundraiser that will start at the beginning of November.
 - e. Casino Fundraiser (Allison)
 - i. We had our 2 day casino fundraiser back in May and received our money in August. The total made was \$18,816.22 (eighteen thousand, eight hundred sixteen dollars and twenty two cents)
 - ii. Our next casino is slated for April/May/June of 2026 at the Century Casino in St. Albert. We will get a date assigned to us in November 2025.
 - f. Millgrove Account - total is \$113,759 (one hundred thirteen thousand seven hundred and fifty nine dollars).
17. Door prize draws:
- 17.1. General door prizes for all in attendance
 - 17.1.1. \$10 A&W gift card: Bernice Baker
 - 17.1.2. \$15 Starbucks gift card: Joella Anderson
 - 17.2. Nominee door prizes
 - 17.2.1. \$50 Amazon gift card: Allison Chuey
 - 17.2.2. \$100 ESSO gas gift card: Kristine Giurissevich
18. Next Meeting Date: October 11, 2023 @ 6:30 pm
19. Meeting Adjourned
- 19.1. Time: 7:52pm