

**Millgrove School Foundation  
AGM Meeting Minutes  
September 26, 2024  
6:30 pm  
Millgrove School - Library**

In Attendance:

1. Call to Order
  - 1.1. Time: 7:02pm

2. Introductions -

Melissa Halliday-Ostash  
Gina Morton  
Colleen Berner  
Kolton Williams  
Roselle Pruderciado  
Marlon Pruderciado  
Jacquelynn Savage  
Shaylene Mills  
Lorrie Marler  
Natalie Stratmoen  
Craig Piskiwowicz  
Tommy Klufas

Erin Piskiwowicz  
Chantelle deBoer  
Kristine Giurissevich  
Joella Anderson  
Kaila Minion  
Becky Nagy  
Lesley Cameron  
Michael Cherry  
Anna Marie Jackson  
Allison Chuey

3. Volunteer Forms - (Allison): If you are interested in volunteering in the school with the foundation, classrooms, etc and it will total more than 10 hours you require a volunteer form. You require a criminal record check as per Parkland School Division rules.
4. Explanation of Millgrove School Community Foundation, the positions and voting process
  - a. The Foundation is a group of volunteers that runs the hot lunch and milk programs as well as the fundraisers that provide money for items and occasions including playground upgrades, tech for classes like Chromebooks, library books and year end hot dog lunch.
    - i. President - chairs meetings, coordinates programs, and works with the principal.
    - ii. Vice President - assists President, chairs meetings if President is unable to.
    - iii. Treasurer - takes care of all the financial aspects of the foundation.
    - iv. Secretary - takes minutes at meetings.

- v. Hot Lunch Coordinator - books vendors, sets up hot lunch site, and organizes volunteers.
- vi. Milk Coordinator - orders milk, and organizes volunteers.
- vii. Fundraising Coordinator - works with the President to organize fundraisers, books vendors for fundraising, works with a team of volunteers to distribute items.

People can nominate others or themselves for any of the positions. The nominee can either accept or decline the nomination. Once the nominations have been closed we ask that the nominees please say a few words, how long they have been at the school, if they have kids at the school, why they would be interested in the position. Once the nominees have all spoken we will vote.

- 5. Hot Lunch Coordinator: Kayla Repetowski has taken on the role
- 6. Milk Coordinator: Kayla Repetowski has taken on the role
- 7. Nominations for Secretary: Kristine Giurissevich has volunteered
- 8. Vote for Secretary: Kristine Giurissevich wins by acclamation.
- 9. Nominations for Treasurer: Joella Anderson has volunteered
- 10. Vote for Treasurer: Joella Anderson wins by acclamation.
- 11. Nominations for Vice President: Melissa Halliday-Ostash has volunteered
- 12. Vote for Vice President: Melissa Halliday-Ostash wins by acclamation
- 13. Nominations for a president: Allison Chuey has volunteered
- 14. Vote for President: Allison Chuey wins by acclamation.
- 15. New Business:
  - a. Hot Lunch, Booster Juice and Milk Ticket (Allison)
    - i. Hot lunch/booster juice and milk ticket sales open up again Oct 16-23. Will continue on a monthly basis.
    - ii. If interested in volunteering for hot lunch it is done through the hot lunch website and you usually need to sign in on the first day to get a spot.

- b. Fundraising (Allison)
  - i. Next meeting in October to discuss fundraising ideas for the new school year. Last year we did Little Caesars, Calahoo Meats, the Bomb Bar, Choco-licious & Gift Cards. This fundraiser typically runs for 4 weeks.
- c. Toast Tuesday - we are starting Toast Tuesday on October 8th with 2 stations. We currently have 8 regular volunteers in rotation with a schedule booked until the end of December. Open to more volunteers for backup and can add to the schedule in the new year. Volunteers are here from 10:15 am to 11:45 am. Need to confirm timing with Lesley Cameron.
- d. Milk Volunteers - we are starting milk on Tuesday October 1st. We currently have 8 regular volunteers with a schedule booked until the end of December. Open to more volunteers for backup and can add to the schedule in the new year.  
Change on timing this year. Grades 1-4 eat lunch from 12:40 - 1:10 and Kinders from 1:10 - 1:40. Might have to go back to 2 stations depending on the line up's, etc. Volunteers start at 12:30 pm. Contact Alison if interested in volunteering for this position.
- e. Snack Shack Prep - we are starting snack shack prep on Tuesday October 1st. We have switched from volunteers twice a week to every day. We currently have 10 regular volunteers in rotation. Open to more volunteers. Volunteers are here at 10 am and are only needed for about an hour.
  - Leslie explained where we get our snack shack funding from
    - Egg coupons come from the Breakfast Club of Canada
    - President Choice funding that we are able to order things weekly
    - We receive 18 bag lunches a week from the Rotary Club
    - We receive money from the Alberta School Nutrition Grants from the division
- f. Discussion around the new playground was brought up. We have money in the AGLC account that we have two years to spend. We also have some money in savings. We will replace pieces on the playground as they come up (suggestion from PSD).
  - There was a recommendation for a golf tournament as a fundraiser to help build more funds up for replacement parts.
  - Our spring spell-a-thon is very popular and brings in \$10-\$15,000
  - We are able to do another casino in 2026. These usually bring in \$15-\$20,000
- g. Will look into getting Millgrove apparel ordering for staff and families.
- h. School dance - in the spring

- i. .Meeting day for the year. Last year was the 2nd Wednesday of the month. Looking to change to the 2nd Tuesday of the month. Date set for the year Oct 8th, Nov 19, Jan 14, March 11, May 13 and June 10)

16. Door prize draws:

17.1. General door prizes for all in attendance

17.1.1. \$10 A&W gift card: Joella

17.1.2. \$15 Starbucks gift card: Shaylene

17. Next Meeting Date: Tuesday, October 8th. Foundation only.

18. Meeting Adjourned

19.1. Time: 7:29 pm