

**Millgrove School Foundation
Meeting Minutes
November 19, 2024
6:30 pm
Millgrove School Library**

In Attendance: Allison Chuey, Anna Marie Jackson, Kayla Repetowski, Shaylene Mills, Mr Cherry, Joella Anderson, Gina Morton, Mrs Cameron

1. Call to Order
 - 1.1. Time: 7:19 pm
2. Introductions - See above
3. Approval of October 2024 Meeting Minutes
 - 3.1. Motioned: Joella Anderson
 - 3.2. Second: Anna Marie Jackson
4. Hot Lunch/Milk Program Update
 - a. - Hot lunch/booster juice & milk sales are currently open until November 20th. Next round of ordering is Dec 11-18 for January.
 - b. DHL (Milk delivery company) - delivery fee increased from \$5 to \$15. Kayla Repetowski to run the numbers to make sure we aren't losing money.
5. Fundraising - Fundraiser ends today. Our fundraising total will be in the December school newsletter and I will bring an actual breakdown at the next meeting.
 - a) Pick up will be Tuesday, December 10th. Will require a few trucks to pick up our order at Calahoo Meats, a few people to help sort the meat and some people to help hand out all the fundraising items.
 - b) School apparel - I got quotes from 3 local companies (NWT, Elite & Wicked Stitches and 1 in Calgary (Budget Promotion) which was recommended by Greystone. Budget Promotion pricing was by far the best. We will be selling youth t-shirts, sweatshirts, hooded sweatshirts and sweatpants and adult t-shirts, sweatshirts, hooded sweatshirts and sweatpants. Need to decide on a small or large logo, colors and price. Will plan to run this fundraiser at the beginning of February.
 - i) Is jackets an option
 - ii) Is adding a name an option?
 - iii) More fun colour options?

- c) Next fundraiser usually runs around the beginning of February. Last year we did the Big Greenhouse, Kernels Popcorn, Indeygo and Fundscrip gift cards. Maybe look at switching out the Greenhouse to seeds or something similar.

6. New Business -

- a. Snack Shack Prep & Toast Tuesday - anyone volunteering for these positions will require a Alberta Food Safety Basics course. This is a recommendation from the Parkland School Division food security team. Still have a few missing certificates with a deadline of Nov 29th.
Expired food? Mrs Cameron to look into
Put fruit in the fridge.
A floater for Toast Tuesday?
- b. We always give money to the librarian. Last year was \$2,000. Everyone agree on that amount for this year? Yes
- c. School wish list and need to look into if any of the items may be able to be covered under the casino money. Mrs. Cameron to work on.
- d. Millgrove Elementary facebook page. This page was created in 2018 before my time at the school and was created for parents of students to chat. Currently there are 4 admins and they all have kids still at Millgrove. They have implemented 2 questions for approval. Which teacher/grade are your kids in....name of the teacher and what city do you live in?
Other schools have dedicated foundation facebook pages but only the admin of the group can post. I think with the new questions things should improve. The page only attracts scammers when something is potential being sold. Thoughts?
 - i) Add a disclaimer (group not associated with PSD, etc,)
 - ii) Add a check that I understand to new members.

7. Next Meeting Date: January 14, 2025 at 6:30 pm in Millgrove School Library. Will be combined with the Council meeting (which will start first)

8. Meeting Adjourned

8.1. Time: 7:52 pm

2024/2025 Positions

President - Allison Chuey

Vice President - Melissa Halliday-Ostash

Treasurer - Joella Anderson

Secretary - Kristine Giurissevich